

# MASTRE PROPERTY MANAGEMENT LTD.

404, 8989 Macleod Trail SW  
Calgary, AB T2H 0M2

Web Site: [www.calgaryhomerentals.com](http://www.calgaryhomerentals.com)  
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## Personal Information Sheet

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Resident of Canada: YES NO Sin: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Property Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Super Box (Mailbox) Location: \_\_\_\_\_ Row: \_\_\_\_\_ Box: \_\_\_\_\_

Parking Stall # \_\_\_\_\_ Storage # \_\_\_\_\_ Entry Code \_\_\_\_\_

Condo Manager: \_\_\_\_\_ Phone: \_\_\_\_\_

Smokers: OK  No  Pets:  None  All OK  OK, restricted to: \_\_\_\_\_

Tenant to Pay: Water  Electrical  Heat  Cable  Phone  \_\_\_\_\_

### Items to be looked after by Mastre for Owner:

Insurance Premium  Lawn Maintenance  Lake/Park Fee's  Sprinkler Blowout

Other Expenses: \_\_\_\_\_

Service Contracts: \_\_\_\_\_ Anticipated Date of Return: \_\_\_\_\_

Employer: \_\_\_\_\_ Phone: \_\_\_\_\_

Local Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

### Mailing Address for Statement Purposes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

email: \_\_\_\_\_

### Phone Numbers:

Res: \_\_\_\_\_

Bus: \_\_\_\_\_

H. Fax: \_\_\_\_\_

B. Fax: \_\_\_\_\_

Insurance Co: \_\_\_\_\_ Accounting Co: \_\_\_\_\_

Agent: \_\_\_\_\_ Agent: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

### Rental Income Deposited to:

Bank and Branch: \_\_\_\_\_

Bank Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Account Number: \_\_\_\_\_

### Non-Res Address if Different from Statement: Other Notes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_